Campbell Grinder Company

Job Title: Manufacturing Procurement Specialist – CNC Grinding Industry

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About Us:

Campbell Grinder Company is a leader in high-precision engineering and advanced CNC grinding solutions. We specialize in delivering high-quality machines and innovative technology to clients in the aerospace, defense, and machinery industries. We are seeking a technically minded Manufacturing/Procurement Specialist to support manufacturing operations through strategic sourcing, supplier management, engineering collaboration, and continuous improvement.

Position Description:

The Manufacturing Procurement Specialist is responsible for sourcing and purchasing technical components, materials, equipment, and services required to support Campbell Grinder's machine-building operations. This position combines procurement responsibilities with a strong understanding of manufacturing processes, machining, and machine tool applications.

The Manufacturing Procurement Specialist works closely with Engineering, Manufacturing, and other internal departments to evaluate technical requirements, optimize designs, resolve manufacturing challenges, and identify opportunities for cost savings and process improvements. This role also manages supplier relationships, negotiates purchasing agreements, monitors supplier performance, and ensures materials and services meet quality, cost, and delivery expectations. ***This is an onsite position.***

Essential Job Duties and Responsibilities:

- **Strategic Sourcing & Procurement** Research, identify, evaluate, and source technical components, materials, equipment, and services to support current and future manufacturing requirements. Compare supplier capabilities, product quality, pricing, and delivery performance.
- **Supplier Management & Development** Identify, qualify, manage, and develop new and existing suppliers. Evaluate supplier capabilities, equipment, capacity, and technical expertise to ensure alignment with Campbell Grinder's manufacturing needs and sourcing strategies.
- **Purchasing & Negotiations** Negotiate pricing, terms, and purchasing agreements with suppliers to obtain favorable cost, quality, and delivery outcomes. Manage purchasing activities in accordance with established budgets and operational requirements.
- **Engineering Collaboration** Work closely with Engineering personnel to evaluate designs, understand technical specifications, and identify opportunities to improve component selection, manufacturability, and overall product performance.
- **Manufacturing & Production Support** Provide technical support to Manufacturing and Engineering personnel in evaluating and resolving process-related and engineering challenges. Assist with identifying and implementing solutions that improve machine assembly and manufacturing processes.
- **Process Improvement & Tooling** Identify opportunities to improve manufacturing and assembly processes. Recommend and support the development of tools, fixtures, equipment, and systems to improve efficiency, quality, and consistency.
- **Technical Evaluation & Problem Solving** Apply knowledge of machining, sheet metal fabrication, machine components, and manufacturing processes to evaluate technical requirements, resolve issues, and support engineering and production activities.
- **Supplier Performance Monitoring** Monitor and evaluate supplier performance in quality, cost, delivery, and responsiveness. Address supplier-related concerns and coordinate corrective actions to support consistent

1226 East Pontaluna Road
Spring Lake, Michigan 49456
Phone (231) 798-6464
Fax (231) 798-6466
www.campbellgrinder.com

performance.

- **Cost Reduction & Procurement Strategies** Develop and implement sourcing strategies and cost-reduction initiatives. Collaborate with Engineering and management to identify alternative materials, components, suppliers, and processes that achieve cost savings without compromising quality or performance.
- **Production Planning & Delivery Coordination** Coordinate with Management, Engineering, Sales, Manufacturing, and suppliers to establish and monitor delivery schedules. Proactively address material shortages, supplier delays, and other potential disruptions to support on-time machine completion.
- **Continuous Improvement** Identify opportunities to improve procurement practices, supplier relationships, manufacturing methods, and internal procedures. Recommend and support improvements that strengthen operational effectiveness and cost performance.
- **Travel & Supplier Engagement** Travel as necessary to visit suppliers, evaluate manufacturing capabilities, attend meetings, and support supplier development activities.
- The above description in no way states that these are the only duties to be performed by someone with this job title.

Knowledge & Necessary Skills Required:

- Understanding of machining, sheet metal fabrication, and general manufacturing principles and processes.
- Ability to interpret and understand technical drawings, engineering specifications, and manufacturing requirements.
- Knowledge of manufacturing processes, machine components, materials, and machine-building applications.
- Familiarity with ERP systems and purchasing or inventory management processes.
- Strong technical problem-solving and analytical skills, with the ability to evaluate manufacturing challenges and recommend practical solutions.
- Ability to apply mathematical concepts to purchasing decisions, cost comparisons, material requirements, and manufacturing applications.
- Strong negotiation, supplier evaluation, and relationship management skills.
- Excellent verbal and written communication skills, with the ability to work effectively with suppliers and cross-functional internal teams.
- Strong organizational skills, attention to detail, and the ability to manage multiple priorities.
- Ability to work independently while contributing effectively to a collaborative team environment.

Education & Qualifications Required:

- Preferred education: Associate's or Bachelor's degree in Manufacturing Technology, Engineering Technology, Supply Chain Management, Business, or a related field. Equivalent relevant education and work experience will also be considered.
- Relevant experience in manufacturing, machining, procurement, purchasing, or a similar technical role.
- Experience working in a machine-building or custom manufacturing environment is preferred.
- Practical knowledge of machining and manufacturing processes is strongly preferred.

Company Benefits:

- Relocation assistance
- Company Matched 401(k)
- Health, Life, Dental and Vision Insurance on day one

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- Life & AD&D Insurance
- Flexible Spending Account
- PTO
- Bonus Program
- Wellness Reimbursement

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